

**To receive an updated report on the Jubilee Pontoon and consider any actions
and associated expenditure**

Report to: Services Committee

Date of Report: 15.07.25

Officer Writing the Report: Town Clerk / RFO

Pursuant to:

Services Committee Meetings held 13.02.25 minute 106/24/25

Services Committee Meetings held 10.04.25 minute 12/25/26

Officers Recommendations

Members are encouraged to ask questions regarding the refurbishment work and to note the report.

Report Summary

Please refer to the two attached reports (Appendix A, B and C) presented at the previous Services Committee meetings, which provide background and context for the current report.

The Town Council's insurers have issued a memorandum of acceptance, which has been reviewed and completed by the Town Clerk. The agreed settlement amount of **£37,563.13** has now been received.

The work has been satisfactorily completed and within the timescale provided. The pontoon reopened at the end of May.

Property Maintenance has received Voyager Marine's ongoing maintenance plan and has submitted a recommendation to the Services Committee for consideration under agenda item 16 this evening.

Pontoon Mooring Fees:

Berths: Ten berths have been confirmed, with payments received at the revised Town Council rate.

Trusted Members: Based on last year's registration, there were 26 listed members. However, this number may vary as some may not renew and new members may join. As of the current year, there are 12 active members.

Visiting Boats: Last year, 16 boats stayed overnight, and 15 made use of the free two-hour daytime visit. So far this year, there have been 2 visiting boats.

Please refer to the budget overview section of the report for up-to-date costings.

Report Images

Refer to Appendix D completion report, Jubilee Pontoon - for further information on the work completed and images.

Budget Overview

| Saltash Town Council | | | | |
|--|-----------------------|-----------------------|---------------------|-----------------------------|
| Income & Expenditure - Pontoon Moorings | | | | |
| Financial Year: | 2025/26 | | | |
| Period To: | 07/07/2025 | | | |
| | | | | |
| | Prior Year 2024/25 | Actual YTD 2025/26 | Budget 2025/26 | Budget Remaining 2025/26 |
| <u>Income</u> | | | | |
| Trusted Boat Scheme (4520) | £2,037.00 | £1,249.95 | £2,000.00 | £750.05 |
| Annual Berth Holders (4521) | £8,614.00 | £11,605.22 | £13,364.00 | £1,758.78 |
| Daily Moorings (4522) Long-term customer | £6,275.00 | £0.00 | £750.00 | £650.00 |
| Daily Moorings (4522) Others | £925.00 | £100.00 | | |
| Total Income | £17,851.00 | £12,955.17 | £16,114.00 | £3,158.83 |
| <u>Overhead Costs</u> | | | | |
| Pontoon Maintenance Costs (6522) | £2,250.00 | £551.00 | £3,090.00 | £2,539.00 |
| Pontoon Accomodation (6528) | £5,496.00 | £1,958.00 | £6,306.00 | £4,348.00 |
| Pontoon Insurance (6205) | £2,769.89 | £0.00 | £3,046.88 | £3,046.88 |
| Total Overhead Costs | £10,515.89 | £2,509.00 | £12,442.88 | £9,933.88 |
| Total Income Less Overhead Costs | £7,335.11 | £10,446.17 | £3,671.12 | -£6,775.05 |
| <u>EMF Expenditure</u> | | | | |
| EMF Pontoon Maintenance (6584) | £29,035.00 | £109,850.00 | £118,902.00 | £9,052.00 |
| Insurance claim received | | -£37,563.13 | | |
| Total EMF Expenditure | £29,035.00 | £72,286.87 | £118,902.00 | £9,052.00 |
| Total Income less Overhead Costs & less EMF expenditure | -£21,699.89 | -£61,840.70 | -£115,230.88 | -£15,827.05 |
| <u>Labour Costs carried out by Service Delivery</u> | | | | |
| Estimated Labour for daily checks (1 hour per day + 5 per month) | | £1,934.50 | | |
| Total Estimated Labour Costs 2025/26 | | £1,934.50 | | |
| Total Income Less Overhead, EMF & Labour Costs | | -£63,775.20 | | -£15,827.05 |

Signature of Officer:

Town Clerk / RFO